

ENVIRONMENTAL ETHICS



A Guide to Putting Your Article in Final Form

The final version of the paper should be double-spaced with the footnotes at the end and accompanied by an electronic version in any standard word processing program. The paper copy should be sent by mail (to Environmental Ethics, 1155 Union Circle #310980, University of North Texas, Denton, TX 76203-5017); the electronic version can be emailed (to ee@unt.edu). Footnotes should be placed at the end. Providing proper information in the proper format reduces errors (see below). It is no more difficult to type footnotes correctly than to type them wrong. **Your paper is not in final form until your footnotes are complete and correct.**

The form of footnotes is fairly simple. A footnote for a book looks like this:

¹ Paul W. Taylor, *Respect for Nature: A Theory of Environmental Ethics* (Princeton: Princeton University Press, 1986), p. 45.

The title of the book should be italicized. The title is not followed by a comma. The facts of publication are inclosed in parentheses. If place of publication requires a state, use the abbreviation, not the two-letter postal code. The page number or numbers are preceded by “p.” or “pp.” Volume number goes between the facts of publication and the page number.

A journal article looks like this:

² Terri Field, “Caring Relationships with Natural and Artificial Enviroments,” *Environmental Ethics* 17 (1995): 307–20.

The journal title is not followed by a comma. The issue number is not necessary if each issue in a volume continues the numbering of the previous issue. The year of publication is enclosed in parentheses and followed by a colon. This is the only occasion when a colon is used. The page number is not preceded by “p.” or “pp.”

For subsequent notes, use the last name of the author, a short title, and the page number or “ibid.” rather than “op. cit.” or “loc. cit.”

³ Taylor, *Respect for Nature*, p. 52.

⁴ Field, “Caring Relationships,” pp. 309–10.

⁵ Ibid., p. 315.

⁷ Ibid.

“Ibid.” is in roman type, not italics. When citing more than one page, use the two numbers only for the last page, unless other numbers change (“pp. 298-301”).

For other problems, look at any issue or *The Chicago University Press Manual of Style*. You are not expected to become an expert in these matters. However, doing the obvious things right and providing complete information in blurry cases will reduce work for you and the editors later.