

GUIDELINES FOR CONTRIBUTORS

"Beyond Bree" is a monthly newsletter about JRR Tolkien, his works, and related fantasy. It's published in both paper and electronic format.

Articles, art, and poems should be about JRR Tolkien or his works. Book reviews and event reports may be about JRR Tolkien and his works or general fantasy which is of interest to the Tolkien fan. "Beyond Bree" seldom publishes fiction. A contributor whose article, poem, artwork, report, review or important news item is used in "Beyond Bree" will receive that issue free; or, if a subscriber, a one-month extension to his subscription. "Scrapbook" items (odd news) will receive one-half issue credit. Letters of Comment and ordinary news items do not usually receive credit.

Articles, reports, and reviews of Tolkien or Tolkien-related works or events should be from one to four pages long. ("Page" means a "Beyond Bree" page, approximately 1,000 words.) Longer pieces may be published in installments: however, very long works should be submitted elsewhere, as "Beyond Bree", which is limited to 12 pages, simply isn't big enough for them. Fiction (seldom published) should be short: one to three pages. Reviews of non-Tolkien books should be one to three paragraphs. Please proofread and check citations. When referring to JRR Tolkien's works by page number, give the publisher, date, and edition, because there are so many different editions (example: *The Silmarillion*, Houghton Mifflin hardbound, 1977, p 63.). Book reviews should include title, author, and (if known), publisher, copyright date, number of pages, and price.

Artwork is used for the front and back pages of "Beyond Bree", and for borders. Please don't send me something you've already submitted to half-a-dozen other 'zines; this can cause complications. And if it has been published before, let me know so I can give proper credit. Black-and-white line art or art with strong contrast is best, because the paper edition of "Beyond Bree" is published in black-and-white. Low-contrast colour, soft pencil, and wash won't reproduce well. Front page art can be either vertical or horizontal format (it will be reduced to fit). Back page art should be small, preferably horizontal; it can be humorous. Borders can be a narrow vertical strip on the outer margin or surround the entire page: if the latter, leave lots of room inside for the text. (Please note that American paper measures 8 1/2 x 11 inches (21.6 x 27.9 cm); it's shorter and wider than European paper.) Small sketches (leaves, weapons, Hobbit pipes, etc.) are very useful for margins. Borders and sketches may be used three or more times but will receive one credit.

Submissions can be by paper mail or e-mail. If you're sending paper, please don't fold the art. If handwritten, please print names and foreign terms.

E-mail submissions can be sent in the body of the text or as an attachment. Include a short description of the contents in the subject header and message: *attachments and links lacking a description will not be read*. Please let me know what you're sending in a separate email without attachments (sometimes e-mail does not come through). Microsoft Word (for text) and jpg 300 dpi (for art) are preferable to pdf, because they can be edited - and it's best to send art in a separate file rather than embedded in the text. If you wish to send "camera ready" (ready-to-print) copy, contact me first.

Please contact me if you have any questions about submissions.

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